



Thornton  
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July 5, 2023

Via E-Filing

U.S. District Clerk's Office  
Southern District  
Houston Division  
515 Rusk St.  
Houston, TX 77002

**RE: ATTORNEY VACATION SCHEDULE REQUEST**

Civil Action No. 4:21-cv-3656; *Curtis Howard, Individually and on behalf of All Others Similarly Situated v. RTL Foods, LLC*; In the US District Court, Southern District of Texas, Houston Division

Dear Sir/Madam:

Please be advised that I will be on vacation and unavailable from:

- 1) **July 31, 2023 through August 11, 2023,**
- 2) **October 16, 2023 through October 24, 2023,**
- 3) **November 20, 2023 through November 24, 2023, and**
- 4) **December 18, 2023 through January 2, 2024.**

By copy of this correspondence, I am notifying all counsel of record of my scheduled vacation and request that they refrain from noticing trials, conferences, depositions or scheduling any hearings during this time, which would require a responsive pleading and/or my attendance in court. I respectfully request that the Court and Clerk's office take notice of this time period and avoid scheduling any event(s) that would require a responsive pleading and/or my presence.

Thank you for your attention to this matter.

Very truly yours,

A handwritten signature in blue ink that reads "Laura Flores Macom".

Laura F. Macom

LFM/nrt

cc: All counsel of record